

Our Ref:

Date:



1a. Application reference number:

1b. Contact Name:

1c. Organisation (If applicable):

1d. Position within organisation:

1e. Telephone Number:

1f. Email:

2a. Total amount you received through ward funding:

Ward Funding:

Ward	Amount (£)

2c. Please state how much funding was spent:

Additional Income:

Income (Item description)	Income Amount (£)	Proof enclosed if applicable (Receipt, Invoice, Bank Statement)	Notes/Comments

Expenditure:

Expenditure (Item description)	Cost (£)	Proof enclosed (Receipt, Invoice, Bank statement)	Amount used from ward funding (as per application)

3e. Attendees from within the ward:

3f. People within the ward involved in organising the activity:

3g. Attendees from outside the ward:

3h. Paid public / private sector individuals:

3i. Volunteers:

3j. Please describe how your project provided benefits to the local community. Do you consider your project / activity has proved to be successful? Why?:

3k. Which other agencies / organisations were involved in this project?:

Did you produce / obtain any publicity for this project?:

Did you acknowledge the contribution from Leicester City Council in this publicity?:

Publicity documents:

Signed:

Position:

Date: